SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2014 & 2015

English as a Second Language - 720 Class Hours plus 180 Hours Outside Preparation, for a total of 900 Hours, 24 semester credit hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar	Calendar Number of Students		Number of On-	On-Time	
Year Who Began the		Available for	Time	Completion Rate	
	Program	Graduation	Graduates		
2014	750	750	469	62.5%	
2015	267	267	169	63.3%	

Student's Initia	ls:I	Date:
Initial only after	you have ha	nd sufficient time to read and understand the information

Students Completing Within 150% of the Published Program Length

Calendar	Number of Students	Students	150%	150%	
Year	Year Who Began the Program		Graduates	Completion Rate	
2014	750	39	36	5.4%	
2015	267	267	176	66%	

Student's Initials:	Date:			
Initial only after yo	u have had sufficient	t time to read	and understand	the information.

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Business Office Administration - 720 Class Hours plus 180 Hours Outside Preparation, for a total of 900 Hours, 30 weeks, 24 semester credit hours

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students	Graduates	Available for	Employed in the	Employed in the
	Who		Employment	Field	Field
	Began				
	Program				
2014	N/A				
2015	N/A				

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year Graduate Employed		Graduates Employed in the	Total Graduates
	in the Field	Field at Least 30 Hours Per	Employed in the
	20-29 Hours Per	Week	Field
	Week		
20XX	N/A		
20XY	N/A		

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates	Graduates Employed in the	Total Graduates
	Employed in the	Field in Concurrent	Employed in the
	Field in a Single Position	Aggregated Positions	Field
20XX			
20XY			

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.

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Self-Employed / Freelance Positions

	Calendar Year	Calendar Year Graduates Employed who are Self-	
		Employed or Working Freelance	Employed in the Field
	2014		
Ī	2015		

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are	Total Graduates
	Employed by the Institution, an Employer	Employed in the Field
	Owned by the Institution, or an Employer	
	who Shares Ownership with the	
	Institution.	
20XX		
20XY		

9		reporting regulations, which became effective on July 14, 2016, this he data for its 2015 and prior graduates.
Student's Initials: Initial only after you have	Date: re had sufficient	t time to read and understand the information.

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available	Date Exam Results	Number of Graduates in	Number of Graduates	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
Exam Date	Announced	Calendar	Taking			
		Year	Exam			
N/A						
Licensure examina	ation passage da	ta is not available	from the state ag	gency administering	the examination. \	<i>N</i> e are unable
to collect date fror	n # graduates.					

Student's Initials: ______Date: _____ Initial only after you have had sufficient time to read and understand the information.

OR

Calendar	Number of	Number of	Number Who	Number Who	Passage
Year	Graduates in	Graduates	Passed First	Failed First	Rate
	Caldenar Year	Taking Exam	Available Exam	Available	
			Exam	Exam	
2014	N/A				
2015	N/A				

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials	:Date:		
Initial only after y	ou have had sufficient t	time to read and understand the info	rmation

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
2014							
2015							

2014							
2015							
Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.						16, this	
Student's Initials:Date: Initial only after you have had sufficient time to read and understand the information.							
Cost of Educational Program							
Total charges for the program for students completing on-time in 2015: \$7,525. Additional charges may be incurred if the program is not completed on-time.							
Student's Initials:Date: Initial only after you have had sufficient time to read and understand the information.							
<u>Federal Student Loan Debt</u>							
Most rec	ent three	The percentage of	The ave	rage amo	unt of	The perc	centage of
year coho	ort default	enrolled students in		tudent loa		•	es in 20XX
rate, as re	ported by	20XX receiving federal	of 20XX	graduate	s who	with fedr	al student
the Unit	ed State	student loans to pay	took out	federal s	tudent	loans as	calculated
Departr	ment of	for this program.	loans at	this instit	tution.	by the ir	nstitution.
Educa	ation.1						
N/		N/A		N/A			I/A
¹ The percentag	¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It show					CDR). It show	

the percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA 95798-0818; www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	Date

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Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

You have the right to cancel your enrollment agreement including any equipment such as books, materials, and supplies, or any other goods related to the instruction offered in the Agreement, and obtain a refund of charges paid through attendance at the first class session, or seven (7) days after enrollment, whichever is later. Cancellation shall occur when you give notice of cancellation at the address of the school shown on top of the front page of your enrollment agreement. You can also do this by mail, hand delivery, or e-mail. The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement. If you cancel this agreement, the school will not charge institutional charges; however, the school will retain the non-refundable \$75.00 registration fee and you may keep any uniform that you have received.