

Institution Information



**Bureau for Private
Postsecondary Education**
Department of Consumer Affairs

2020 Annual Report Program Data Workflow

(Printer Friendly Annual Report Instructions Document)

2020 BPPE Annual Report - Program - Institution Data

Complete one Program Data Workflow for EACH educational program offered (advertised) by the institution in the reporting year. If an institution offers the same program at the main location and a branch location, combine the data together and submit one Program Data Workflow for the program being reported.

1. Report Year *

2020

2. Institution Code *

Enter valid Institution Code (main location). Only entry of valid Institution Code will auto-populate the read-only Institution Name field in question #3.

1906371

3. Institution Name (auto-populated) *

If a valid Institution Code is entered in question #2, the Institution Name will auto-populate. If incorrect Institution Code is entered, you must clear out the Code field in question #2, then enter the correct Institution Code to re-fill the Institution Name with the correct Institution Name.

Diversified Vocational College

Program Name

2020 BPPE Annual Report - Program - Program Name

Display Instructions for #4 - #7 (Toggle)

Not Checked

4. Name of Program *

Business Office Administration (BOA)

5. Program Level? Indicate the academic level of the program you are entering, (e.g., Doctorate, Masters, Bachelor, Associate, Diploma/Certificate, Other). If you indicate 'Other', please enter the Program Level in #5a. *

Diploma/Certificate

6. Select the Classification of Instructional Programs (CIP) Code that applies to this educational program. Select from the dropdown list the code that most accurately corresponds to the educational program. (Optional)

Administrative Assistant and Secretarial Science, General.

7. Select all Standard Occupational Classification (SOC) Codes that apply to this program. Select all applicable codes from the dropdown list. (Optional)

11-3121 - Human Resources Managers, 43-1011 - First-Line Supervisors of Office and Administrative Support Workers, 43-9199 - Office and Administrative Support Workers, All Other

Financial and Graduation

2020 BPPE Annual Report - Program - Financial Data and Graduation Rates

Display Instructions for #8 - #18 (Toggle)

Not Checked

8. Number of Degrees, Diplomas or Certificates Awarded *

If none, indicate "0".

38

9. Total Charges for this Program *

\$17,000.00

10. The percentage of enrolled students in the reporting year receiving federal student loans to pay for this program *

57

11. The percentage of graduates in the reporting year who took out federal student loans to pay for this program *

58

12. Number of Students Who Began the Program *

If none, indicate "0".

58

13. Number of Students Available for Graduation *

If none, indicate "0".

56

14. Number of On-time Graduates *

If none, indicate "0".

34

15. Completion Rate

This is a calculated field based on #14 and #13.

60.71429

16. 150% Graduates?

38

17. 150% Completion Rate

This is a calculated field based on #16 and #13.

67.85714

18. Is the above data taken from the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? *

No

Placement Data

2020 BPPE Annual Report - Program - Placement Data

Display Instructions for #19 - #23 (Toggle)

Not Checked

19. Graduates Available for Employment *

If none, indicate "0".

24

20. Graduates Employed in the Field *

If none, indicate "0".

17

21. Placement Rate

This is a calculated field based on #17 and #18.

70.83333

22. Graduates employed in the field...

22a. 20 to 29 hours per week *

If none, indicate "0".

4

22b. at least 30 hours per week *

If none, indicate "0".

13

23. Indicate the number of graduates employed...

23a. In a single position in the field of study *
If none, indicate "0".

17

23b. In concurrent aggregated positions in the field of
study (2 or more positions at the same time) *
If none, indicate "0".

0

23c. Freelance/self-employed *
If none, indicate "0".

2

23d. By the institution or an employer owned by the
institution, or an employer who shares ownership with
the institution *
If none, indicate "0".

0

Allied Health

2020 BPPE Annual Report - Program - Allied Health Professionals

Display Instructions for #24-25 (Toggle)

Not Checked

24. Does this "Program" lead to a certificate or degree related to one or more of the
following allied health professionals that requires clinical training? *

No

Exam Passage Rate

2020 BPPE Annual Report - Program - Exam Passage Rate

Display Instructions for #26 (Toggle)

Not Checked

26. Does this educational program lead to an occupation that requires State
licensing? *

No

You have indicated "No" for question #22, please proceed to 'Salary Data'.

Salary Data

2020 BPPE Annual Report - Program - Salary Data

Display Instructions for #43-45 (Toggle)

Not Checked

43. Graduates Available for Employment

This field is auto-populated based on your entry in #17.

24

44. Graduates Employed in the Field

This field is auto-populated based on your entry in #18.

17

45. Graduates Employed in the Field Reported receiving the following Salary or Wage:

For graduates employed in the field, indicate their salaries/earnings below. **If there are none in any specific range, indicate "0."**

\$0 - \$5,000 *	\$5,001 - \$10,000 *
0	0
\$10,001 - \$15,000 *	\$15,001 - \$20,000 *
3	2
\$20,001 - \$25,000 *	\$25,001 - \$30,000 *
0	0
\$30,001 - \$35,000 *	\$35,001 - \$40,000 *
11	0
\$40,001 - \$45,000 *	\$45,001 - \$50,000 *
0	0
\$50,001 - \$55,000 *	\$55,001 - \$60,000 *
0	0
\$60,001 - \$65,000 *	\$65,001 - \$70,000 *
0	0
\$70,001 - \$75,000 *	\$75,001 - \$80,000 *
0	0

\$80,001 - \$85,000 *

0

\$90,001 - \$95,000 *

0

Over \$100,000 *

0

\$85,001 - \$90,000 *

0

\$95,001 - \$100,000 *

0